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| --- | --- | --- | --- |
| **Activity/Project** |  | | |
| **Aims**  BIG picture, Broad, Intentional, Grounded  These are your project aims |  | | |
| **Audience**  And how to reach them  Barriers for engagement?  Consider diversity and inclusion. |  | | |
| **IMPACT**  This is the long-term sustainable change you would like to occur as a result of your engagement. |  | | **Evaluation questions?**  **Evaluation methods?**  **Performance indicators/measurement of success** |
|  | | | |
| **Project** | **Planning/resources** | | |
| **Inputs - what is required to achieve your aims and objectives**  Consider: resources needed, staffing, activity type etc. |  | | |
| **Outputs - what the project produces**  Activities, publications, websites, teacher guides, blogs etc. |  | | |
| **Outcomes - short term change** |  | **Evaluation questions?**  **Evaluation methods?**  **Performance indicators/measurement of success** | |